



## **Charging and Remission policy**

Reviewed and Updated: February 2018

Next Review date: February 2020

### Our Mantra

Aiming high and Achieving Our Best

### Our Values

Curiosity – we are inquisitive learners who love to explore and investigate!

Creativity – we are imaginative and inventive!

Confidence – we have a resilient, 'can-do' attitude to learning!

### Aims

To provide an environment and curriculum that stimulates every child's desire to learn; to teach creatively to inspire children with unique learning experiences; to foster high aspirations and encourage children to be the boss of their own learning, to enable children to confidently take on the world.

Chair of Governors:

Headteacher:

## **General Statement**

We recognise the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education. We aim to promote and provide such activities as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities. We believe that all our pupils should have an equal opportunity to benefit from school activities and visits (curricular and extra-curricular) independent of their parents'/carers' financial means. This policy describes how we will do our best to ensure a good range of visits and activities is offered and, at the same time, try to minimise the financial barriers which may prevent some pupils taking full advantage of the opportunities.

### **1. Introduction**

All education during normal school hours is free. No charge is made for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

### **2. Voluntary Contributions**

- When organising school trips or visits that enrich the curriculum and enhance the educational experience of pupils; the school invites parents to contribute to the cost of these activities. All such contributions are voluntary.
- These trips and visits are known as optional extras and may include visits to museums, theatre productions, musical events, sporting activities and other places of interest related to the curriculum. This is not an exhaustive list.
- If insufficient voluntary contributions are received the trip or visit may be cancelled.
- When a parent wishes their child to take part in such an event but is unwilling or unable to make a voluntary contribution; their child is allowed to fully participate.
- A trip or visit may, therefore, include children whose parents have not contributed. These children will not be treated differently from any others.
- If voluntary contributions are less than the cost of a trip or visit the school may sometimes provide financial support to ensure it goes ahead. Parents may receive, upon written request to the school, details of how each trip or visit has been funded.
- The school may invite voluntary contributions towards the cost of ingredients, materials and equipment where parents have expressed the wish to have the finished product.

### **3. Residential Visits & Optional Trips**

If the school organises residential visits to provide education directly related to the National Curriculum that takes place mainly in school time no charge will be made for the education element. A charge will, however, be made to cover the costs transport, meals and accommodation. Parents in receipt of state benefits will be asked to contribute what they can, after which the school will pay the difference.

Optional trips wholly or mainly outside school hours will be charged at full cost. These visits will not proceed where full costs are not met by all those who wish to partake in the activity.

#### **4. Music Tuition**

- All children study music as part of the normal school curriculum. No charge is made for this.
- There is a charge for individual or group music tuition if this is not part of the National Curriculum. These lessons are taken by peripatetic music teachers employed by the Cornwall Music Service. The charges are set by the Cornwall Music Service but parents in receipt of state benefits are exempt.

#### **5. Sports Coaching**

From time to time the school organises additional sports coaching outside normal school hours. A charge is made for these sessions for example to cover the costs of qualified coaches.

Swimming lessons at Carn Brea Leisure centre take place in school time and are part of the National Curriculum. We would ask for voluntary contributions towards the cost of this activity. We inform parents when these lessons would take place, and ask parents for their written permission for their child to take part in swimming lessons.

#### **6. Remissions**

Where the parents of a pupil are in receipt of income support or family credit, the Governing Body may offer to remit in full the cost of full board and lodging for any residential activity which is deemed to take place in school hours.

The Governing Body may wish to remit in full or in part the cost of other activities for particular groups of parents, for example, in the case of family hardship.

When arranging a chargeable activity such parents will be invited in confidence for the remission of charges in full or in part. The Head Teacher in consultation with the Chair of Governors will make authorisation for such remission.